

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JANUARY 6, 1965

The Board of Public Works met in the Office of the Governor, State House, Annapolis, Maryland, on Wednesday, January 6, 1965.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
John A. Luetkemeyer, Treasurer.

Also attending the meeting were:

Mr. James P. Slicher, Chief, Budget Bureau, Department of Budget and Procurement, for Mr. Rennie.
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor

CONSTRUCTION:

The Board was advised by Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1959
General Construction Loan of 1954	General Construction Loan of 1960
General Construction Loan of 1955	General Construction Loan of 1961
General Construction Loan of 1956	General Construction Loan of 1962
General Construction Loan of 1957	General Construction Loan of 1963
General Construction Loan of 1958	General Construction Loan of 1964,

that full regard was given to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961, 1962 and 1964
Chapter 885 of the Acts of 1961, and as amended in 1962
Chapter 128 of the Acts of 1962, and as amended in 1963 and 1964
Chapter 903 of the Acts of 1963, and as amended in 1964, and
Chapter 159 of the Acts of 1964,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Slicher that all items submitted and recommended on his Agenda for purchase through the Central Purchasing Bureau have been screened and conform with equipment for which the above Bond Issue Funds were provided.

ANNOTATED CODE: See: Page 368 of these Minutes.

BOARD OF TRUSTEES OF THE STATE COLLEGES:

1- The Board accepted the information submitted by the Board of Trustees of the State Colleges regarding the reimbursement of \$98.06 to Dr. John H. Morey for expenses incurred to attend the meeting of the Board of Trustees held at Bowie State College on December 8, 1964, at which time Dr. Morey was appointed President of Frostburg State College.

2- See: Frostburg State College.

BONDS:

In accordance with the provisions of Section 6 of the General Construction Loan Laws, the Department of Public Improvements, under Agenda Item M-4-D, submitted the following listing of appropriations with unencumbered balances remaining which are certified to be complete as of this date:

(cont.)

(Bonds)

General Construction Loan of 1961 --

Item 86 - Eastern Correctional Camp, "New correctional camp (160 capacity in Queen Anne's County: construction".

General Construction Loan of 1963 --

Item 26 - Greenridge State Forest, "Construction of storage building"

Item 57 - Eastern Shore State Hospital, "Construction of an employee's apartment and dormitory building . . . : Construction".

Item 131 - Frostburg State College, "Installation of additional fire hydrants.

Item 96 - Maryland Penitentiary, "To supplement the appropriation for installation of new ceilings . . ."

General Construction Loan of 1962 --

Item 129 - Towson State College, "Construction of Women's Dormitory . ."

Non-Budgeted Fund --

11-11:01.05.41 - Montrose School for Girls - Construction of new Barrett School facilities.

CIVIL DEFENSE AGENCY:

1- The Board approved Construction Item 11 of the agenda of the Department of Budget and Procurement for award of the following contract for the Civil Defense Agency:

General Construction Loan of 1960 - Item 16 --

General Electric Company, Communications Products Department, for radio equipment. The Federal Government will reimburse the State for 50% of the cost of this equipment. \$7,010.00

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Civil Defense Agency:

General Construction Loan of 1960 - Item 16 --

Annuity Bond Fund, for transfer of unused portion of appropriation for completed project for "equipment for the Radio Amateur Civil Defense Emergency Communication Service (RACES)". (M-4-A) 1.55+

CROWNSVILLE STATE HOSPITAL:

1- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Crownsville State Hospital:

General Construction Loan of 1962 - Item 36 List 74 4.95

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Crownsville State Hospital:

Budget Program 10.03.03.03-08 --

Empire Building Cleaning Company, Inc., for Cutting out and repointing mortar joints on one (1) wing only of Winterode building. (Item 3) 1,750.00

DEPARTMENT OF CHESAPEAKE BAY AFFAIRS:

The Board approved the request of the Department of Chesapeake Bay Affairs of December 9, 1964 for permission to make payment of a State grant to the County Commissioners of St. Mary's County in the amount of \$1,862.50 from the operating budget of that department towards the enlargement of the public wharf at St. George Island. (Budget Program 09.02.00.08 Boating and Recreation)

DEPARTMENT OF ECONOMIC DEVELOPMENT:

The Board approved the request of the Department of Economic Development for permission to charge-off the following accounts as being uncollectible:

(cont.)

(Department of Economic Development)

<u>Invoice</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>
657	3/9/61	Emma F. Evans	\$ 3.05
923	4/26/62	William R. Riley	2.01
1167	2/18/63	Bruce P. Jackson	10.00
1170	2/18/63	Journal of Industrial Product Diversification	10.00
1261	3/1/63	Mr. Charles Carroll	10.30
1394	4/8/64	Roanoke Tank and Service Company, Inc.	10.00
		Total	<u>\$45.36</u>

DEPARTMENT OF FORESTS AND PARKS:

1- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1961 - Item 23	List 166	\$ 88.77
General Construction Loan of 1962 - Item 8	List 167	11.40
Item 29	List 167	101.35
Item 29	List 174	840.19
General Construction Loan of 1964 - Item 22	List 168	69.30

2- Upon the recommendation of the Department of Public Improvements and the Department of Budget and Procurement, the Board approved the request of the Department of Forests and Parks for permission to demolish the following buildings at Gunpowder Falls State Park on the former Charles Spara property. These buildings are in hazardous condition and for which the Department of Forests and Parks has no need:

- 1- Two-story house
- 2- Shed 12' by 10'
- 3- Shed 9' by 9'
- 4- Shed 9' by 9'

These buildings will be demolished by the Department of Forests and Park's personnel with no expenditure from the General Construction Loan funds:
(Item M-3)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

Budget Program 3-09.04.00.08-08 -- Roy & Lester Chronister, for Exterior painting, Caulking, Glazing, etc., Susquehanna State Park. (Item 7-B)	\$ 793.26
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General Construction Loan of 1962 --Item 6.1 -- Richard M. Pallitt, Attorney, for Court costs advanced in #8248 Chancery in the Circuit Court for Worcester County, State of Maryland versus Ray F. Redden, in connection with Assateague Island State Park. (I-7-E)	27.75
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General Construction Loan of 1962 -- Item 22.5 - Ralph P. Ripley, for Appraisal work at Seneca Creek State Park. (Pumphrey and Parreco properties) (I-7-C)	200.00
W. E. Beers, for appraisal of Crown, Hutton, Musser, Bowen and Parreco properties at Seneca Creek State Park. (I-7-D)	1,000.00

General Construction Loan of 1963 -- Item 2 - Buchart-Horn, for Survey work in connection with the impoundment dam proposed at Cunningham Falls State Park, based on 200 acres at \$20.00 per acre. (Item I-1)	4,000.00
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(cont.)

(Department of Forests and Parks-3)

General Construction Loan of 1963 --

- Item 2 - James H. Ludlow Associates, Inc., for Reconnaissance Survey and construction cost estimate for the proposed impoundment structure at Cunningham Falls State Park. (Item I-8) \$ 216.25
- Item 41 - Fred L. Hawkins Company, for Reconstruction of Road and Parking Area at Susquehanna State Park. (Item 11) \$10,480.00
- Item 27.4 - M. Jacqueline McCurdy, Attorney, for services in connection with land acquisition for Gunpowder State Park. (I-7-B) 80.00

General Construction Loan of 1964 --

- Item 14.5 - William S. James, Attorney, for services in connection with land acquisition for Gunpowder Falls State Park. (I-7-A) (Settlement of Robinson tract, approved May 20, 1964) 84.00
- Item 161- Donald N. Trice, for Construction of Wash House at Martinak State Park. Fee: George, Miles and Buhr, approved as Item A-1-D, this Department's agenda August 11, 1964. (Item 7-A) 15,505.67

DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Game and Inland Fish:

Budget Program 3-09.03.00.07-14 --

- Kermit B. Failinger, for Change Order No. 2 to contract approved December 9, 1963, for Construction of Dwelling and Storage Building for Western Maryland Regional Headquarters. (Item C-11) 91.17

DEPARTMENT OF LABOR AND INDUSTRY:

The Board approved the request of the Department of Labor and Industry for permission to write-off the following accounts as being uncollectible:

<u>Invoice</u>	<u>Name</u>	<u>Amount</u>
992	Lieberman Cleaners, Inc.	\$ 2.00
1129	J. D. Cleaners	5.50
1450	Towson Service Shop	5.50
1429	Cornerstone Cleaners	5.50
	Total	<u>\$18.50</u>

DEPARTMENT OF LEGISLATIVE REFERENCE:

Mr. James P. Slicher presented request of the Department of Legislative Reference for an allotment of \$954.00 from the General Emergency Fund to cover various additional expenses in connection with the new 70-day session of the General Assembly.

The Board approved this request. Funds will be available in Program 1-04.02.00.02.

DEPARTMENT OF MARYLAND MILITARY ORDER OF THE WORLD WARS:

Captain Lloyd E. Church, Commander, Department of Maryland Military Order of the World Wars, in a letter to Governor Tawes, requested permission to use the Old Senate Chamber in the State House for a re-enactment of George Washington resigning his commission.

The Board authorized the Department of Maryland Military Order of the World Wars to use the Old Senate Chamber for this purpose provided that due consideration was given to the ancient and historical furniture located in the room and that no more persons than would be authorized by the Fire Marshal be allowed in the room. Captain Church is to be advised to make his final arrangements with the Superintendent of Public Buildings and Grounds in Annapolis.

DEPARTMENT OF MARYLAND STATE POLICE:

The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Maryland State Police.

General Construction Loan of 1962 - Item 1

List 38 \$ 463.00

DEPARTMENT OF MENTAL HYGIENE:

1- The Board considered request of the Department of Mental Hygiene for blanket approval to write-off underpayments for amounts of \$5.00 or less where the costs of administration and collection do not warrant such collections.

The Board approved the request with the understanding that the Department of Mental Hygiene submit a report of these write-off underpayments of \$5.00 or less on an annual basis.

2- The Board approved the request of the Department of Mental Hygiene for permission to charge-off as uncollectible the following list of accounts:

Voucher Numbers 2981, 2982, 2983, 2984, 2985, 2986 and 2987, for the month of November, 1964, in the amount of \$9,923.31.

DEPARTMENT OF MOTOR VEHICLES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Motor Vehicles:

General Construction Loan of 1960 - Item 6 --

Fred H. Eisenbrandt, Inc., for labor only for removing the original caulking material, recutting all fissures and installation of new caulking material of the exterior walls of the penthouse of the DMV Building. The material used for caulking originally, failed in service, and the supplier of that material has furnished at no charge to the State a new caulking material. (Item 9)

\$ 488.75

DEPARTMENT OF PUBLIC IMPROVEMENTS: See: End of these Minutes.

HISTORIC ANNAPOLIS, INC.:

The Secretary submitted a report received from Historic Annapolis, Inc., on Archival Research and Indexing Project (Report II), dated October, 1964.

This information was accepted by the Board.

EASTERN SHORE STATE HOSPITAL:

1- Upon the recommendation of the Department of Public Improvements, Agenda Item M-1, the Board approved the request of the Eastern Shore State Hospital for execution of a new agreement between the State and the Commissioners of Cambridge to discharge sanitary sewage from Eastern Shore State Hospital into the sewage treatment works operated by The Commissioners of Cambridge.

Under terms of an agreement between the State and the City of Cambridge executed in 1940, the State has been paying the City at the rate of \$1.50 per person per year to discharge sewage from Eastern Shore State Hospital into the system of the City of Cambridge. This agreement was for a ten year period, expiring in 1950. No new agreement has been executed but the terms of the old agreement have applied in the interim. The City of Cambridge has recently requested modification of the payment terms based upon current practice and costs, with payment by the State to be made on the basis of 50% of the charges for water consumed by the hospital. The old agreement called for the State to discontinue discharge and removal of their lines upon the termination of the agreement. The new agreement covers a period of fifty years unless terminated by the State.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital:

Budget Program 10.03.04.03-08 --

Aaron W. Carroll Floor Sanding, for Sanding, preparation and refinishing interior wooden floor surfaces and first and second floors, at Clinical Director's Residence. (Item 4-B) \$ 290.00

(cont.)

(Eastern Shore State Hospital-2)

Budget Program 10.03.04.03-08 --

Lawrence Adshead, for Ceramic Tile Bathroom improvements at
Clinical Director's Residence. (Item 4-C) \$ 165.00

General Construction Loan of 1962 - Item 40 --

John Tieder, Inc., for Installation of fire alarm control panel
equipment in the new Kitchen Building. (Item 4-A) 285.30

FROSTBURG STATE COLLEGE:

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Frostburg State College:

Budget Program 13.08.04.04-08 --

Tri-State Roofing Company, for Change Order No. 1 to contract
approved September 14, 1964, for Roof and Sheet Metal repairs
at Old Main Building. (Item C-4-A) 121.50

General Construction Loan of 1963 - Item 130 --

George Construction Company, for Change Order No. 3 to contract
approved May 20, 1964, for Construction of Library, Infirmary
and Men's Dormitory. Fee: E. Jerome O'Connor for Dormitory
work. (C-4-B) 792.00

2- See: Board of Trustees of the State Colleges:

GENERAL EMERGENCY FUND:

1- Upon the recommendation of the Department of Public Improvements, the Board approved the following allocation from the General Emergency Fund:

State Treasurer - \$2,400.00 to permit the continued employment of temporary help to provide the information to the State Treasurer's Office in connection with the evaluation of construction for insurance purposes. (1-06.10.00.01-08)
(See: End of these Minutes, Department of Public Improvements.)

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allocations from the General Emergency Fund:

Department of Legislative Reference - \$954.00 to cover various additional expenses in connection with the new 70-day session of the General Assembly.
(1-04.02.00.02)

State Library - \$11,880.00 to cover the cost of two (2) new volumes (8A and 8B) of the Annotated Code of Maryland. Funds to be transferred to Program .17 of the budget of the Board of Public Works.

LEASES:

1- The Board approved the request of the State Department of Health, submitted on the Department of Budget and Procurement's agenda, of a release from subleasing agreement effective December 15, 1964, covering the garage type building at 2804 Hampden Avenue, Baltimore. The Department entered into a 15 year lease for this property effective October 15, 1951 to October 14, 1966, at an annual rental of \$5,700.00 and used this facility for minor repairs and a parking area for its motor vehicle fleet. In 1956 it was decided uneconomical to continue this operation, and the department subleased the property to the Val J. Doesel Company, effective for the period July 1, 1956 to October 14, 1966, at an annual rental of \$5,880.00. The property is being sold to the party to the subleasing agreement, and the department will receive \$330.00 in consideration of and full settlement under the agreement of sale.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated.

Department of Forests and Parks - renewal of agreement with Robert C. Rhudy, Jr., as Lessee, for the 1965 calendar year, covering the concession rights at two locations - Elk River and Northeast River - at Elk Neck State Park, Cecil County, at an annual rental of \$1,501.01 plus \$30.00 monthly for electricity for four months of park season.

Department of Forests and parks - renewal of agreement with George R. McCann, as Lessee, for the 1965 calendar year, covering the concession rights at the Rock Run Area of Susquehanna State Park, Harford County, at an annual rental of \$300.00.

(cont.)

(Leases-2)

Military Department - The Board approved an extension of an agreement, dated April 18, 1960, between the Army Chemical Center, Maryland and the Military Department, State of Maryland, wherein certain buildings and areas at the Army Chemical Center, Maryland, have been licensed by the Secretary of the Army to the Military Department, State of Maryland for the use by the Army National Guard Aviation Units and/or activities at no annual rental.

The Military Department for the State of Maryland shall reimburse the Army Chemical Center from time to time for any and all alterations or repair work of any nature, ordered by the Military Department in writing and executed by the Army Chemical Center, and for routine building maintenance and the utilities including telephone expenses.

*U.S. Army Edgewood Arsenal; expiration date - April 19, 1970.

MARYLAND CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Children's Center:

Budget Program 11.01.10.04-08 --

Catonsville Plumbing & Heating Co., Inc., for connecting
eight (8) toilet and lavatory combinations. (Item 6) \$ 200.00

MARYLAND CIVIL WAR CENTENNIAL COMMISSION:

Mr. Park W. T. Loy, Executive Director of the Maryland Civil War Centennial Commission, advised the Board that the operation of the Commission was drawing to a close. A final request for State funds in the amount of \$3,664.51 was granted by the Board to cover the remaining commitments of the Commission. The Director also advised the Board that he would expect to revert to the State an amount in excess of \$75,000 from the original authorized State funds of \$315,000.00.

The Board expressed its appreciation of the fine work done by the Executive Director.

MARYLAND CORRECTIONAL INSTITUTION-HAGERSTOWN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Correctional Institution-Hagerstown:

General Construction Loan of 1961 --

Item 69 - The Green Contracting Company, Inc., for Change Order No. 4 to contract approved July 3, 1963, for Construction of Boiler House. Fee: Rummel, Klepper & Kahl. (Item C-9-A)	\$ 158.89
J. B. Ferguson & Co., Inc., for Change Order No. 8 to contract approved November 13, 1962, for construction of Central Warehouse. (C-9-B) Credit.	300.01+
C. William Hetzer, Inc., for Change Order No. 6 to contract approved November 12, 1963, for Grading, Paving, and Utilities. (C-9-C) Credit.	5,634.52+
Rummel, Klepper & Kahl, for Additional Engineering services required for revision of utility and site improvement work. (I-6-B)	3,434.88

General Construction Loan of 1963 --

Item 94 - Victor Kramer Co., Inc., for assisting the architects and engineers in developing an efficient operating design, developing information for utility services and layout of equipment. (Item A-3) Flat.	4,800.00
Item 106 - Penniman & Browne, Inc., for Test Borings at the Poultry Processing Plant. (I-6-A)	468.45

MARYLAND CORRECTIONAL INSTITUTION FOR WOMEN-JESSUP:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Correctional Institution for Women-Jessup:

(cont.)

(Maryland Correctional Institution for Women-Jessup)

Budget Program 12.01.06.04-08 --

Blair & Sons Co., Inc., for Change Order No. 2 to contract approved July 1, 1964, for Alterations to Doorways at various buildings. (Item C-10)

\$ 66.90

MARYLAND HOUSE OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction:

Maryland House of Correction Surplus Property Account

No. 11-12.01.03-26 --

The Maryland Steel Products Company, for Change Order No. 1 to contract approved July 1, 1964, for proposed alterations and additions to Warehouse for Maryland State Agency for surplus property (Structural Steel). (Item C-8)

\$ 174.27

Budget Program 1-17.01.15.00 --

.65-08 - Fenton & Lichtig, for Architectural services in connection with preliminary plans and specifications for an addition to main building to provide office, visiting facilities, etc. (Item I-5)

2,973.80

To retain in General Funds for reversion at the end of the current fiscal year "Planning and Preparation of preliminary plans and specifications for an addition to Main Building to provide offices, visiting facilities, etc." (Project abandoned). (M-4-A)--(1)

1,026.20

General Construction Loan of 1964 - Item 70 --

Victor Kramer Co., Inc., for assisting the architects and engineers in developing an efficient operating design, developing information for utility services and layout of equipment. (Item A-2)

4,800.00

MARYLAND PENITENTIARY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Penitentiary:

General Construction Loan of 1963 - Item 104 --

Chesapeake Inspection and Testing Company, for Shop and Field inspection of structural steel including the steel joists for Central Office and Storage Building for State Use Industries. (Item 10)

2,000.00

MARYLAND WORKSHOP FOR THE BLIND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Workshop for the Blind:

General Construction Loan of 1964 - Item 2 --

The John I. Vandegrift Company, for Change Order No. 1 to contract approved March 17, 1964, for Construction of the Workshop for the Blind, Cumberland. (Item C-1)

\$ 550.00

MILITARY DEPARTMENT:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department:

Budget Program 07.03.00.00 --

.03-08 - Walter H. McNew & Son, for Emergency repairs to sewer line at the Annapolis Armory. (Item 8)

\$ 427.00

.06-08 - Chris Rosemer Company, for Emergency replacement of 2½" x 2" return lines on the rear of the heating boiler in Building A-1, State Military Reservation, Havre de Grace. (Item 12)

309.45

MONTROSE SCHOOL FOR GIRLS:

1-The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Montrose School for Girls:

General Construction Loan of 1963 - Item 89

List 24

\$ 441.00

List 27

495.80

(Montrose School for Girls)

2- Upon the recommendation of the Department of Public Improvements, the Board approved cancellation of the following for Montrose School for Girls:

Budget Program 11-11.01.05.41 --

Annuity Bond Fund, for transfer of unused portion of appropriation for completed "Construction of New Barrett School for Girls" project. (Item M-4-A) \$ 2.85+

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Montrose School for Girls:

General Construction Loan of 1963 - Item 92 --

Maryland Surveying and Engineering Co., Inc., for taking cross sections of the completed excavation work. (Item I-4) 270.00

MORGAN STATE COLLEGE:

1- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Morgan State College:

General Construction Loan of 1963 - Item 111 List 37 \$2,013.50

2- The Board approved Item A-1 of the agenda of the Department of Public Improvements relating to Morgan State College, as follows:

Item A-1 - "MORGAN STATE COLLEGE: Increasing the Capacity of the Memorial Refectory."

"Item A-3-M(2), this Department's agenda August 8, 1963, approved the firm of Gaudreau and Gaudreau for Planning and Preparation of Preliminary Plans and Specifications for Increasing the Capacity of the Memorial Refectory on a Type "B" schedule from Item 112, General Construction Loan of 1963. Item A-3-J(2), this Department's agenda August 11, 1964, commissioned the Office of Gaudreau - Architects for Detailed Plans and Specifications for Addition to and Remodeling of Refectory to Provide Increased Dining Facilities. This latter appointment was in effect, an extension of the appointment for Preparation of Preliminary Plans and Specifications and was on a Type "C" schedule with funds from 1965 Budget 1-17.01.26.65-08. After the original appointment for preliminary work, this firm took in additional partners and changed the name from Gaudreau and Gaudreau to The Office of Gaudreau - Architects. It is, therefore, requested that approval be given to clarify the previous appointment for work on Preliminary Plans and Specifications and Detailed Plans and Specifications as follows:

ARCHITECT: The Office of Gaudreau - Architects
 ORIGINALLY APPROVED: Item A-3-M(2), this Department's agenda August 8, 1963 and Item A-3-J(2), this Department's agenda August 11, 1964.
 FEE: Type "C" schedule
 FUND SOURCE: Item 112, General Construction Loan of 1963 and 1965 Budget 1-17.01.26.65-08."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College:

Henry A. Hagestedt Company, for Installation of Display Cases and Recessed Bulletin Boards in Spencer Hall. (Item 2) 3,139.54

\$1,849.48 - Item 95, General Construction Loan of 1961
 1,290.06 - 1963 Nominal Funds.

General Construction Loan of 1962 - Item 92 --

Cancellation of unused portion of appropriation for completed "Engineering study of Electrical Distribution System needs" project. Bonds will not be issued. (Item M-4-B) 50.35+

(cont.)

(Morgan State College-3)

General Construction Loan of 1962 - Item 93 --

Diale Engineering Company, Inc., for Change Order No. 1 to contract approved May 20, 1964, for Renovation of Holmes Hall for Classroom Laboratory and offices. (Item C-2) Credit. \$ 160.15+

General Construction Loan of 1963 - Item 112 --

The Office of Gaudreau - Architects, for Preliminary plans and specifications for increasing the capacity of the Memorial Refectory. (Item I-2) 2,977.70

NURSING HOME LOAN OF 1961:

The Board approved the recommendation of the State Department of Health that the following State Grant be made from the Nursing Home Loan of 1961:

Project MD-114 - St. Mary's County Nursing Home,
Leonardtown, Maryland - \$143,734.00.

ROSEWOOD STATE HOSPITAL:

1- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Rosewood State Hospital:

General Construction Loan of 1964 - Item 40	List 40	\$ 951.95
	List 41	443.58

2- The Board approved Construction Item 12 of the agenda of the Department of Budget and Procurement for award of the following contract for Rosewood State Hospital:

General Construction Loan of 1961 - Item 42 --

Aloe, Division of Brunswick Corporation, for Equipment for the pharmacy in the remodeled portion of the Rogers Building. 12,250.71

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Rosewood State Hospital:

General Construction Loan of 1961 - Item 42 --

John K. Ruff, Inc., for Change Order No. 6 to contract approved June 17, 1963, for Construction of Clinical services and Research Building and renovation of Rogers Building. Fee: Jamison & Marcks. (Item C-7) 1,660.35

SALISBURY STATE COLLEGE:

1- The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Salisbury State College:

General Construction Loan of 1963 - Item 136	List 22	\$ 107.55
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Salisbury State College:

Budget Program 13.08.05.04-08 --

Severance Service Corporation, for Change Order No. 1 to contract approved June 16, 1964, for Renovating six bathrooms in the Administration Building. (Item C-5) 1,658.72

SEWAGE TREATMENT WORKS LOAN OF 1962:

The Board approved the recommendation of the State Department of Health that the following State Grant be made from the Sewage Treatment Works Loan of 1962:

WPC-MD-95 - Town of Port Deposit for Port Deposit Sewerage -	\$74,750.00
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SPRINGFIELD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Springfield State Hospital:

Budget Program 10.03.06.03-08 --

The National Engineering Company, for repairs to Erie City
Boiler #4 at Power House. (Item 5)

\$1,948.00

SPRING GROVE STATE HOSPITAL:

1- The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Spring Grove State Hospital:

General Construction Loan of 1963 - Item 76	List 18	\$ 127.60
	List 21	933.50

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following credit for Spring Grove State Hospital:

General Construction Loan of 1963 - Item 71 --

Cancellation of unused balance of contract approved
November 10, 1964, with Robertson and Associates.
(Item M-2)

1.20+

STATE DEPARTMENT OF PUBLIC WELFARE:

1- The Board considered and approved the report of the State Department of Public Welfare of January 4, 1965, giving the status of State funds for assistance for seven months, through January, 1964.

2- The Board also considered and approved the request of the State Department of Public Welfare for approval to overdraw the pro rata proportion of the regular appropriation by \$402,000 for the month of January.

3- Upon the recommendation of the Department of Budget and Procurement, General Item 1, the Board approved the request of the State Department of Public Welfare for permission to pay the traveling expenses of two (2) applicants for the position of "Deputy Director" with that department, in the approximate amount of \$300 - \$400.

4- Upon the recommendation of the Department of Budget and Procurement, General Item 3, the Board approved the request of the State Department of Public Welfare for authorization to create one additional "Staff Specialist III" position, at an annual salary of \$6,660.00, to be financed entirely by Federal Funds available through the Economic Opportunities Act to coordinate work with the local welfare departments.

STATE EMPLOYEES:

1- See: State Department of Public Welfare.

2- After due consideration, the Board approved extensions of sick leave in the following cases:

Department of Correction - Stephen E. Paswater, Correctional Officer at the Eastern Correctional Camp, for a period of three months from December 28, 1964. If, at the end of that time, he is not able to return to duty, it is suggested that he be given a physical examination to determine his ability to remain in the State service.

Springfield State Hospital - John Clifton Savoy, Cook II, for the period December 21, 1964 to March 20, 1965. If he is not able to return to duty at the end of that time, it is suggested that his case be reconsidered and a determination be made as to whether or not additional leave with pay should be granted.

State Roads Commission - Thomas A. Monks, Watchman I, for three months beginning January 17, 1965. If he is not able to return to duty at the end of that time, it is suggested that his case be reconsidered, and, that, based upon his physical condition at that time, a determination be made as to whether or not additional leave with pay should be granted.

ANNOTATED CODE:

Mr. James P. Slicher, recommended to the Board an allocation of \$11,880.00 from the General Emergency Fund to cover the cost of two (2) new volumes (8A and 8B) of the Annotated Code of Maryland to be purchased from the Michie Company. Funds to be transferred to Program .17 of the budget of the Board of Public Works.

The Board approved the request.

STATE OFFICE BUILDINGS - ANNAPOLIS:

1- Mr. Backhaus reported to the Board that he had talked with Dr. Richard D. Weigle, President of St. John's College, about recovering land which had been transferred from the State to the College some years ago.

As a result of this discussion, Dr. Weigle agreed that the property could be developed into a parking lot and used jointly by the State during the day and the College in the evenings.

2- Mr. Backhaus also reported on the possible acquisition of property presently owned by the Baltimore Gas and Electric Company and located on Calvert and St. John Streets in Annapolis. He advised of correspondence with Austin E. Penn, Chairman of the Board of the Baltimore Gas and Electric Company.

Mr. Backhaus recommended to the Board that the Governor include \$100,000.00 in the Capital Improvements Program, to be considered by the General Assembly at the 1965 Session, for the purpose of acquiring the Baltimore Gas and Electric Company property indicated above.

The Governor suggested to Mr. Backhaus that he secure a plat of the property in connection with its inclusion in the Capital Improvements Program.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State property no longer needed in connection with the conduct of the State's business by the agency indicated:

Clerk of the Circuit Court for Anne Arundel County - office equipment	\$ 20.00
Comptroller of the Treasury - office equipment	321.57
Department of Budget and Procurement - office equipment	51.51
Department of Forests and Parks - maintenance equipment	2,600.00
Department of Game and Inland Fish - pulpwood	110.51
Department of Maryland State Police - motor vehicles	272,074.96
Eastern Shore State Hospital - livestock	418.94
Maryland Correctional Institution - Hagerstown - livestock	748.63
Maryland House of Correction - rags	29.50
Maryland Penitentiary - scrap	22.92
Maryland Training School for Boys - livestock	675.66
Mt. Wilson State Hospital - livestock	404.27
Rosewood State Hospital - office equipment	304.72
Springfield State Hospital - office and maintenance equipment	100.00
State Department of Health - office equipment	35.36
State Department of Public Welfare - office equipment	90.00
Crownsville State Hospital - livestock	75.00
Maryland Children's Center - motor vehicle	25.00
Maryland Correctional Institution - Hagerstown - livestock	600.00
Maryland House of Correction - livestock	1,063.54
Superintendent of Public Buildings and Grounds - office equipment	1,190.00
Victor Cullen State Hospital - livestock	288.00

State Roads Commission - inventory transfer of a two-story frame building to the Department of Correction.

Military Department - remove from inventory of the Ellicott City Armory a list of equipment which is no longer usable through normal wear.

State Planning Department - inventory transfer of one draftsman's table and stool to the Department of Public Improvements.

Military Department - remove from the inventories of Centreville and Greenbelt armories a list of equipment which are no longer usable through normal wear.

STATE RECORDS:

The Board approved the following Records Retention Schedule which was submitted by the State Archivist and Records Administrator under date of December 29, 1964:

Howard County, Register of Wills - No. C-254

under the provisions of Chapter 436 of the Acts of 1953.

STATE RETIREMENT SYSTEMS:

1- The Secretary presented to the Board a request received from Mr. Carville M. Downes, Assistant Attorney General, dated December 23, 1964, that the Board approve and execute the following Deed of Redemption for property known as:

3705 Ravenwood Avenue,
Baltimore City,
State of Maryland

This property is owned by the Employees' Retirement System and is being redeemed by Milton F. Galiszewski and Eleanore Galiszewski, his wife.

The Board approved and executed the Deed of Redemption in accordance with the request and recommendation of the State Law Department.

2- The Secretary presented to the Board a request received from Mr. Carville M. Downes, dated November 18, 1964, that the Board approve and execute the following documents in connection with the Retirement Systems:

- 1 - Mortgage from Joseph Arthur Harkum, et ux to James W. Rouse and Company, Inc., involving property known as "2 Sunset Circle", Pasadena, Anne Arundel County, Maryland. Through inadvertance this mortgage was assigned to the Employees' Retirement System and since they have decided not to purchase this mortgage, it must be assigned back to James W. Rouse and Company, Inc.
- 2 - A Ground Rent Redemption Deed from the State of Maryland for the use of the Teacher's Retirement System to Robert E. Lee Purdum, et ux, for property known as "1661 Burnwood Road, Baltimore, Maryland. This ground rent has been redeemed by the leasehold owners.

The Board approved and executed the documents in accordance with the request and recommendation of the State Law Department.

STATE ROADS COMMISSION:

1- Mr. LeRoy C. Moser, Chief, Right-of-Way Division, referred to the request of the State Roads Commission of October 13, 1964, that the State Roads Commission be granted permission to offer the Joseph A. Solem property, which had been declared to be excess land, for sale at Public Auction with no final acceptance of the bid to be made until authorized by the Commission. It was pointed out that this parcel of excess land had no access and under normal circumstances would be offered to the adjoining owners.

Although the Board, at its meeting of November 10, 1964, approved the request of the State Roads Commission, it ruled at that time that all excess property including that which was landlocked should be offered for sale at public auction and that in the case of landlocked property the adjoining owners should be notified of the intent of the State Roads Commission. Mr. Moser explained the special circumstances in the case of the Solem property and pointed out that while his department was against a public auction of landlocked property, the State Roads Commission in this instance ruled that the public auction was justified.

After some discussion of the problem in which it was pointed out that the Board of Public Works had taken a stand, it was agreed that a further hearing on the policy would take place when the full Board of Public Works was present.

(State Roads Commission)

2- At the request of the Board at its meeting of December 14, 1964, Mr. LeRoy C. Moser, Chief, Right-of-Way Division, Mr. R. Donald Wooden and Mr. Robert S. Bennett, also of the Right-of-Way Division, appeared before the Board to explain the request of the State Roads Commission to revise their Policy Memorandum 80.2-1 (Revised November 6, 1963). This change would require the notification to the State Planning Department only in cases where a parcel or contiguous parcels of excess land contained five (5) acres or more. Mr. Moser said that this would not affect sending a notice to the Executive Heads of each county involved. It was also stated that this policy has the approval of the State Planning Department.

The Board gave its approval to a revision of Policy Memorandum 80.2-1 (Revised November 6, 1963) with the addition of the following insertions in the Policy:

Page 5, Second Paragraph -- After "shall be given priority", add, "and refer its recommendation to the Board of Public Works for final approval."

Page 5, Third Paragraph -- After "to promptly dispose of the property", add, "subject to the approval of the Board of Public Works."

Page 6, First Paragraph -- After "to be more appropriate and in the public interest", add, "subject to the approval of the Board of Public Works."

3- The Board approved the request of the State Roads Commission under date of December 11, 1964, for permission to dispose of the following excess land "To be Offered at Public Auction", submitted under Policy Memorandum No. 80.2-1 (Revised November 6, 1963), Submission No. 21:

Contract M 485-18-320 - Rehabilitation of River Road,
Maryland Route 190 - Former Albert W. Walker Property,
Item 38135.

4- The Board approved the request of the State Roads Commission of December 22, 1964, for permission to dispose of the following excess land "To be Offered at Public Auction", submitted under Policy Memorandum 80.2-1 (Revised November 6, 1963), Submission No. 22:

Contract AA 263-1-515 - Annapolis By-Pass
Item 17148 - Former Paul L. Ruhermund Property.

5- The Board confirmed the approval which had previously been given by the individual members of the Board to the State Roads Commission for execution of the following Deeds to:

Moses Montefiore Emunath Israel Woodmoor Hebrew Congregation, for 0.02+ acres of excess land in Baltimore County, being portion of former Dove Prather property, R/W Item 26479, Contract B-635-15-420, to supplement deed of 11/16/64 to grantee, which omitted this parcel of land.

Arnold Salus and Arthur Salus, for Lot 19, Block 1; Lot 33, Block 2; and Lots 43 through 47, Block 8, in Dupont Heights Subdivision in Prince George's County, being former property of Dubladdenhill, Inc. (previously Ben Singer property), R/W Item 33423, Contract P-735-1-320.

Arnold Salus and Arthur Salus, for Remaining portions of Lots 37 through 42, Block 8, subject to slope and drainage easement and stream change; and Lot 48, Block 8, subject to slope and drainage easement; all in Dupont Heights Subdivision, Prince George's County, being former property of Dubladdenhill, Inc. (previously Ben Singer property), R/W Item 33423, Contract P-735-1-320.

(cont.)

(State Roads Commission-5)

Washington Suburban Sanitary Commission, for 0.396⁺ acre easement and right of way in Prince George's County, and right to use four adjacent strips of land, in connection with installation, maintenance, repair, etc., of sanitary sewer and appurtenances thereto, being portions of former properties of Herdis J. Anderson, R/W File 32191; and Nathaniel R. Rogers, R/W File 32175, Contract P-722-16-320.

STATE TREASURER:

1- The Board accepted and approved the report to the State Treasurer's Office from the Equitable Trust Company, covering various investment transactions for the State Accident Fund for the period from November 23, 1964 to December 20, 1964.

2- The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds, which were completed by the State Treasurer since the last meeting of the Board:

December 10, 1964	STATE HIGHWAY CONSTRUCTION BONDS-SECOND ISSUE-SINKING FUND ACCOUNT 11-08.01.00.84: Collection and deposit of \$416,000 United States Treasury Bills, matured 12/10/64.
December 17, 1964	STATE OF MARYLAND-GENERAL FUNDS: Subscribed to \$5,000,000 United States Treasury Bills, due 6/17/65. Purchase of \$5,000,000 United States Treasury Bills, due 12/31/64.
	COUNTY HIGHWAY CONSTRUCTION BONDS-SINKING FUND ACCOUNT 11-08.01.00.42: Collection and deposit of \$5,000 United States Treasury Bills, matured 12/17/64.
	STATE OF MARYLAND-GENERAL FUNDS: Collection and deposit of \$5,000,000 United States Treasury Bills, due 12/17/64. Purchase of \$5,000,000 United States Treasury Bills, due 12/17/64.
December 24, 1964	STATE HIGHWAY CONSTRUCTION BONDS-SECOND ISSUE-SINKING FUND ACCOUNT 11-08.01.00.84: Collection and deposit of \$555,000 and \$2,240,000 United States Treasury Bills, matured 12/24/64.
	MARYLAND PORT AUTHORITY: Subscribed to \$1,000,000 United States Treasury Bills, due 3/25/65. Collection and deposit of \$1,000,000 United States Treasury Bills, matured 12/24/64.
December 31, 1964	STATE OF MARYLAND-GENERAL FUNDS: Collection and deposit of \$5,000,000 United States Treasury Bills, due 12/31/64.
	MARYLAND PORT AUTHORITY: Collection and deposit of \$1,500,000 United States Treasury Bills, matured 12/31/64.
	STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND: Purchase of \$2,400,000 United States Treasury Bills, due 6/24/65. Purchase of \$970,000 United States Treasury Bills, due 7/31/65.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS: See: Page 368 of these Minutes.

TOWSON STATE COLLEGE:

1- The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State College:

General Construction Loan of 1963 - Item 144	List 22	\$ 548.80
	List 24	1,807.69

(Towson State College)

2- The Board approved Construction Item 13 of the agenda of the Department of Budget and Procurement for award of the following contract for Towson State College:

General Construction Loan of 1964 - Item 103 --
State Use Industries, Maryland Penitentiary, for Classroom Furniture. \$ 46,707.08

3- Upon the recommendation of the Department of Public Improvements, Agenda Item P-2, the Board approved a Right-of-Way Agreement between the State of Maryland, Board of Trustees of State Colleges; Baltimore County, Maryland, the Baltimore Gas and Electric Company, granting permission to said Company to construct, operate and maintain electric and telephone wires, etc., along Osler Drive through Towson State College property. The line will serve the greater Baltimore Medical Center, as well as college buildings at such time as they may be constructed in this area of the recent acquisition from Sheppard and Enoch Pratt Hospital. No remuneration is involved.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State College:

Budget Program 1-17.01.36.65-14 --
S. H. Jackson, for Elevator installation in Stephens Hall.
(Item 1) \$19,787.00

General Construction Loan of 1963 --
Item 142 - Cancellation of unused portion of appropriation for abandoned project, "Addition to Dining Hall and Kitchen: Site Improvements". Bonds will not be issued. (M-4-C) 34,770.00+
Item 143 - Cancellation of unused portion of appropriation for abandoned project, "Addition to Dining Hall and Kitchen: Equipment". Bonds will not be issued. (M-4-C) 39,000.00+
Item 145 - John K. Ruff, Inc., for Change Order No. 2 to contract approved May 20, 1964, for Construction of Science Building. Fee: Fenton & Lichtig. 1,027.48
(Item C-6)

UNIVERSITY OF MARYLAND:

1- The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland - College Park:

General Construction Loan of 1962 - Item 146	List 143	\$ 783.64
	List 144	2,176.79
	List 154	914.11
General Construction Loan of 1963 - Item 156	List 146	478.73
	List 147	9.86
	List 157	4.00
General Construction Loan of 1964 - Item 116	List 152	663.65
	List 153	108.46
Item 117	List 155	182.01

2- Baltimore County Campus -

a. The Board deferred action on Item P-1 of the agenda of the Department of Public Improvements. This item relates to property to be acquired by the Board of Regents of the University of Maryland from the following:

Edmund Stabler and Elizabeth J. Stabler, his wife, Harold B. Hayes and Elizabeth S. Hayes, his wife, for 13+ acres lying on the west side of Walker Avenue in the First Election District of Baltimore County.

The Comptroller questioned the appraisal value of this property.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland-Baltimore County Campus:

(cont.)

(University of Maryland-Baltimore County Campus-2)

General Construction Loan of 1963 - Item 177 --

Rogers, Taliaferro, Kostritsky & Lamb, for Architectural services in preparation of Master Plan through November 26, 1964. (Item I-3)

\$1,324.52

3- College Park --

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-College Park:

Schweigert, Inc., for Change Order No. 1 to contract approved May 20, 1964, for Extension of steam service to Fine Arts and Adult Education Buildings. Fee: Egli and Gompf, Inc., on the amount of \$6,148.36.

\$7,025.87

\$6,148.36 - University of Maryland Account No. 13.05.00.09.

877.51 - Item 120, General Construction Loan of 1964.

University of Maryland Account No. 11-13.05.00.53 --

The George Hyman Construction Company, for Change Order No. 1 to contract approved June 16, 1964 for Construction of Elkton Hall. (C-3-A) Credit.

5,422.61+

General Construction Loan of 1963 - Item 161 --

Hicks-Tate, Inc., for Change Order No. 2 to contract approved December 31, 1963, for Construction of College of Education and General Classroom Building. Fee: Booth & Somers on the amount of \$174.15. (Item C-3-B) Credit.


1,147.12+

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Board approved request of the Department of Public Improvements, (Agenda Item M-5) for permission to continue temporary help to provide evaluation information of construction for insurance purposes to the State Treasurer's Office. Funds are available within the Department's budget. (See: General Emergency Fund under State Treasurer)

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Andrew Heubeck, Jr.
Secretary

